To: New Staff Members

Alert Notification Information:

Wa-Nee has implemented our own notification system. This alert system, Regroup, will be utilized to broadcast information regarding emergencies, delays, closings, cancellations and more via email, text and/or voice messaging.

SIGN UP AT: https://wanee.regroup.com/signup

1.) Use your Wa-Nee email to sign up.

2.) Go to your Wa-Nee email and follow the email instructions to verify your account.

3.) After clicking on the link in your verification email you will be directed to the accounts settings page.

4.) Evaluate and manage your account settings.

Staff Members: DO NOT add other family member or non-staff members to your Wa-Nee Regroup account. This account will be used to send confidential information about school safety. Have family members or other non-staff members set up their own account.
Note: You may not opt out of receiving email notifications to your Wa-Nee email.

You may choose how you receive messages by checking the appropriate boxes for:
   a. Text Message
      and/or
   b. Voice Message

5.) Once you have evaluated and managed your options, click "Save"
6.) You may request membership to your building specific group or other groups as listed on the "Join a Group" page. The Group Notifications tab shows you what groups you have joined.

Keep in mind that this system will be used for more than just delays and closings. Any important information that needs to be communicated to you regarding emergencies may be sent through this system.

If you have any questions about this process please contact Juanita Lantzer at jlantzer@wanee.org or ext: 1998.

We look forward to working together as we implement this new system designed to increase timely communication with our staff, students, parents, and community.